

Council/Agency Meeting Held: _____	_____ City Clerk's Signature
Deferred/Continued to: _____	
<input type="checkbox"/> Approved <input type="checkbox"/> Conditionally Approved <input type="checkbox"/> Denied	
Council Meeting Date: December 20, 2004	Department ID Number: Ck2004-14

CITY OF HUNTINGTON BEACH REQUEST FOR CITY COUNCIL ACTION

SUBMITTED TO: HONORABLE MAYOR AND COUNCILMEMBERS

SUBMITTED BY: JOAN L. FLYNN, City Clerk

PREPARED BY: JOAN L. FLYNN, City Clerk

SUBJECT: APPROVE MADDY LOCAL APPOINTIVE LIST ACT (TERMS ON BOARDS, COMMITTEES, AND COMMISSIONS WHICH EXPIRE IN 2005). THIS LIST INFORMS THE PUBLIC OF OPENINGS AND VACANCIES BASED ON EXPIRATIONS OF CURRENT MEMBERS' TERMS

Statement of Issue, Funding Source, Recommended Action, Alternative Action(s), Analysis, Environmental Status, Attachment(s)
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Statement of Issue:

Compliance with the Maddy Act requires Council approval of the updated list of all boards, commissions and committees on which members' terms are scheduled to expire in 2005. The Maddy Act list informs the public of available opportunities to serve on city boards and commissions.

Funding Source:

Not Applicable.

Recommended Action:

Approve the Maddy Local Appointive List showing vacancies which will occur on city boards and commissions in the year 2005 and direct the City Clerk to post the list at the official posting locations (Civic Center, Huntington Central Library, Main Street Library). Copies of the Maddy Act will also be posted at all branch Libraries.

Alternative Action(s):

None.

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REQUEST FOR CITY COUNCIL ACTION

MEETING DATE: December 20, 2004

DEPARTMENT ID NUMBER: CK2004-14

Analysis:

1. On or before December 31 of each year, each legislative body shall prepare an appointment list of all regular and ongoing boards, commissions and committees which are appointed by the legislative body of the local agency. The list of appointees shall contain the following information:
 - a. A list of all appointive terms which will expire during the NEXT CALENDAR YEAR with the name of the incumbent appointee, the date of appointment, the date the term expires, and the necessary qualifications for each position.
 - b. A list of all boards, commissions and committees whose members serve at the pleasure of the legislative body and the necessary qualifications for each position.
2. The list of appointments shall be made available to members of the public for a reasonable fee which shall not exceed actual cost.
3. Whenever an **unscheduled** vacancy occurs in any board, commission or committee for which the legislative body has the appointing power, whether due to resignation, death, termination or other causes, a special vacancy notice shall be posted in the Office of the City Clerk of the local agency and in other places as directed by the legislative body not earlier than 20 days before or not later than 20 days after the vacancy occurs. Final appointment to the board, commission or committee shall not be made by the legislative body for at least 10 working days after the posting of the Notice of Vacancy.
4. Emergency vacancies can be filled, but the person can only serve on an acting basis until a final appointment is made pursuant to this section.

Environmental Status:

Not applicable.

Attachment(s):

City Clerk's Page Number	No.	Description
3	1.	2005 Maddy Act List

RCA Author: Flynn, X5404

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ATTACHMENT 1

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CITY OF HUNTINGTON BEACH
LOCAL APPOINTMENTS LIST
OPPORTUNITY FOR PUBLIC SERVICE ON CITY BOARDS AND COMMISSIONS

**CITY OF HUNTINGTON BEACH
BOARDS, COMMISSIONS, COUNCILS, COMMITTEES
TERMS WHICH HAVE EXPIRATION DATES IN 2005**

This list is prepared to inform members of the community of opportunities to serve on city boards and commissions and to invite applications from the community.

Please note that the following information pertains to openings that will be available in 2005 because of expiration of members' terms. Very often during the year there will be openings on boards and committees because members resign. These openings are posted separately and are also available at the City Clerk's Office.

MADDY ACT LOCAL APPOINTMENTS LIST

(Chap. 10, S. 54970, Part 1, Div. 2, Title 5 of the Government Code)

During 2005 the following membership terms will expire on the below listed city boards, commissions, councils and committees:

**PLEASE ALSO CONSULT NOTICES OF VACANCIES OF UNEXPIRED TERMS WHICH ARE
POSTED AT THE CIVIC CENTER AND THE HUNTINGTON CENTRAL LIBRARY**

ALLIED ARTS BOARD

(Resignations Occur; See Notices of Vacancies for Potential Openings)

<u>Current Appointee</u>	<u>Date of Appointment</u>	<u>Date of Expiration</u>
Catherine Stip	06/30/01	06/30/05

ALLIED ARTS BOARD coordinates programs related to the arts within the city providing recommendations to the City Council on development of the arts and other cultural activities for the city. It is a nine-member board that meets the 1st Tuesday of each month at 6:00 p.m. at the Huntington Beach Art Center. Staff support is provided through the Community Services Department, 536-5258.

Necessary Requirements: City resident 30 days prior to appointment; 18 years of age and interested in guiding, encouraging and promoting cultural activities in the city.

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JOAN L. FLYNN, CITY CLERK
Office of the City Clerk
2000 Main Street, 2nd Floor
714-536-5227

LIBRARY BOARD

(Resignations Occur; See Notices of Vacancies for Potential Openings)

<u>Current Appointee</u>	<u>Date of Appointment</u>	<u>Date of Expiration</u>
Linda MacDonell	7/01/99	6/30/05
Richard Moore	7/01/01	6/30/05
Ruth Siegrist	7/01/99	6/30/05
Olga Wrobel	7/01/99	6/30/05

LIBRARY BOARD makes recommendations to the City Council on matters related to the city's libraries and library services in areas as deemed necessary by the City Council. It is a seven-member board that meets on the 3rd Tuesday of each month in the Central Library Conference Room at 7:00 p.m. Staff support is provided by the Library Services Department, 960-8836.

Necessary Requirements: City resident 30 days prior to appointment and 18 years of age with an interest in the operation and conduct of city libraries.

PERSONNEL COMMISSION

(Resignations Occur; See Notices of Vacancies for Potential Openings)

<u>Current Appointee</u>	<u>Date of Appointment</u>	<u>Date of Expiration</u>
Matthew Hunt	7/01/01	6/30/05
Daniel P. Gooch	7/01/01	6/30/05

PERSONNEL COMMISSION acts in an advisory capacity to the City Council and City Administrator on personnel administration, hears appeals on grievance matters and appeals from decisions related to the employer-employee relations resolution, reviews impasse matters, and performs other personnel duties and functions as may be requested by the City Council or prescribed by ordinance or resolution. This commission has seven members and meets at 5:30 p.m. on the 3rd Wednesday of each month. Staff support is provided by the Human Resources Division of the Administrative Services Department, 374-1562. Appointments to this board must file California Form 700 – "Statement of Economic Interests."

Necessary Requirements: City resident for 30 days prior to appointment. Desirable qualifications are education and work experience in private or public personnel administration.

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ENVIRONMENTAL BOARD

(Resignations Occur; See Notices of Vacancies for Potential Openings)

Expirations of Appointments will not Occur in 2005

ENVIRONMENTAL BOARD studies and reports on issues related to the environment of the City of Huntington Beach and investigates all actual and potential threats to a clean environment for the city and its inhabitants. It is made up of nine members who meet once a month on the 1st Thursday of each month at the Central Library.

Necessary Requirements: City Resident and preferably the following - (1) A general interest in the environment and protecting its quality - (2) An interest in local government and becoming involved in its operation - (3) Preferably a specific interest in the activities of the Environmental Board which relate to (a) long range local and regional planning (b) state and federal environmental legislation and its impact upon the community (c) energy conservation and (d) solid waste disposal.

CHILDREN'S NEEDS TASK FORCE

(Resignations Occur; See Notices of Vacancies for Potential Openings)

<u>Current Appointee</u>	<u>Date of Appointment</u>	<u>Date of Expiration</u>
Gary Rutherford	03/2001	02/28/2005

CHILDREN'S NEEDS TASK FORCE develops and implements plans for youth and children that will ensure the best possible environment for raising children to become successful members of our community. The Task Force meets the 4th Thursday of the month at 4:00 p.m. in room B-8.

Necessary Requirements: Resident of city. Task Force members are recommended by the City Council liaisons.

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YOUTH BOARD

(Resignations Occur; See Notices of Vacancies for Potential Openings)

<u>Current Appointee</u>	<u>Date of Appointment</u>	<u>Date of Expiration</u>
<u>EDISON HIGH SCHOOL</u>		
Lauren Thomas	07/06/04	06/30/05
<u>H. B. HIGH SCHOOL</u>		
Andrew Kreitz	07/06/04	06/30/05
<u>MARINA HIGH SCHOOL</u>		
Claire Muller	07/06/04	06/30/05
<u>OCEAN VIEW HIGH SCHOOL</u>		
Jennifer Baca	07/06/04	06/30/05
<u>AT-LARGE REPRESENTATIVES</u>		
Whitney Gaglio	07/06/04	06/30/05
Nicolette Ulrich	07/06/04	06/30/05
Ann Quan	07/06/04	06/30/05
Amelia Huss	07/06/04	06/30/05
Sarah Graham	07/06/04	06/30/05

YOUTH BOARD is a voluntary advisory board to the City Council regarding youth achievement, problems, and needs. The board represents, involves, and promotes youth participation in community affairs. The board meets on the 3rd Monday of each month at 5:00 p.m. Note: A separate application is required for review by the City Council Liaisons. Staff support is provided by the Community Services Department, 536-5486.

Necessary Requirements: All members shall be enrolled in high school and shall be residents of this City during their service on the board. The Youth Board was formed to promote Council, City staff and public understanding of the achievements, problems and needs of the City's young people and under Council direction, to enable young people to participate in various City activities and make recommendations to the Council, and further to promote and encourage increased interest and participation among young people in community affairs.

COMMUNITY SERVICES COMMISSION

(Resignations Occur; See Notices of Vacancies for Potential Openings)

<u>Current Appointee</u>	<u>Date of Appointment</u>	<u>Date of Expiration</u>
David R. Bloom	09/15/03	06/30/05
Barbara Steel	10/01/01	06/30/05

COMMUNITY SERVICES COMMISSION reviews and provides recommendations relating to the city's parks, beaches, and recreational facilities. The commission meets the 2nd Wednesday of each month in the Council Chambers at 7:00 p.m. Staff support is provided by the Community Services Department, 536-5486.

Necessary Requirements: Resident of City, interested in recreational programming and development of parks - five members are appointed at large; the remainder are recommended by the school districts for appointment by Council.

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CITIZEN PARTICIPATION ADVISORY BOARD

(Resignations Occur; See Notices of Vacancies for Potential Openings)

<u>Current Appointee</u>	<u>Date of Appointment</u>	<u>Date of Expiration – 1st Term</u>
Linda Couey	10/01/01	09/30/05

CITIZEN PARTICIPATION ADVISORY BOARD makes recommendations to the City Council on eligible activities for the Community Development Block Grant program and other Housing and Urban Development (HUD) programs annually. Meetings are held on the 1st Thursday of the month beginning at 7:00 p.m.; additional meetings may be required depending on the number of grant applications received or as other issues arise. Staff support is provided by the Economic Development Department, 536-5582.

Necessary Requirements: As an advisory board of up to fifteen citizens, members shall have an interest in providing citizen participation and coordination in the city's planning processes for the city's Housing and Urban Development (HUD) programs. Members shall have an interest in assessing the needs of the community, particularly that of low and moderate income households, evaluate and prioritize projects pertaining to the required plans, and provide recommendations to the City Council. Low-income and disadvantaged persons are encouraged to apply.

HISTORIC RESOURCES BOARD

(Resignations Occur; See Notices of Vacancies for Potential Openings)

Expirations of Appointments will not Occur in 2005

HISTORIC RESOURCES BOARD provides information to the City Council pertinent to the conservation and preservation of the city's historic resources. The board is made up of eleven members. It meets the 3rd Wednesday of each month. Staff support is provided by the Community Services Department, 536-5258.

Necessary Requirements: City resident and preferably the following - (1) A general interest in local history, (2) An interest in becoming involved in local government.

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BOARD OF APPEALS

(Resignations Occur; See Notices of Vacancies for Potential Openings)

Expirations of Appointments will not Occur in 2005

BOARD OF APPEALS hears and decides appeals of orders, decisions or determinations made by the Building Official related to application and interpretation of the adopted technical codes. The board meets as needed. Staff support is provided by the Building & Safety Department, 536-5532.

Necessary Requirements: City resident and experience in the construction field.

DESIGN REVIEW BOARD

(Resignations Occur; See Notices of Vacancies for Potential Openings)

Expirations of Appointments will not Occur in 2005

DESIGN REVIEW BOARD reviews and acts on the design of any structure, facility, landscape, or architecture to be constructed, altered, or modified in areas designated by the City Council. They also approve, conditionally approve, or deny any design review application referred to them by the Community Development Director, Zoning Administrator, Planning Commission and/or City Council. All actions of this board may be appealed to the Planning Commission. They meet on the 2nd Thursday of each month at 3:30 p.m. in Room B-7 on the lower level of City Hall. Staff support is provided through the Planning Department, 374-1684. Appointments to this board must file California Form 700 - "Statement of Economic Interests."

Necessary Requirements: City resident, at least 18 years of age and interested in guiding, encouraging and promoting the maintenance of harmonious, compatible, attractive and aesthetic developments within special and unique areas of the city. Members should have special interest, training and/or experience in building construction, planning or architecture.

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MOBILE HOME ADVISORY BOARD

(Resignations Occur; See Notices of Vacancies for Potential Openings)

<u>Current Appointee</u>	<u>Date of Appointment</u>	<u>Date of Expiration</u>
Steve Gullage	05/19/03	08/05/05
Thomas Sobek	08/05/01	08/05/05
Daniel Kittredge	08/05/01	08/05/05
Steven Kato	08/05/01	08/05/05
Steve Novarro	08/05/01	08/05/05

MOBILE HOME ADVISORY BOARD ensures the quality of life in mobile home parks and reviews matters concerning mobile home parks in the City of Huntington Beach through healthy communication with park owners, manufactured home owners, and the City Council. Nine members, three each as follows: Park representatives, Resident/Owner representatives, and citizens at-large who have no affiliation or relationship with mobile home parks. They meet at 6:30 p.m. on the 4th Monday of the month. Staff support is provided by Economic Development, 536-5901.

Necessary Requirements: The board consists of nine (9) members: three (3) Huntington Beach mobile home park owners; three (3) Huntington Beach mobile home resident owners; and three (3) Huntington Beach independent citizens at-large who have no affiliation or relationship with mobile home parks.

HUMAN RELATIONS TASK FORCE

(Resignations Occur; See Notices of Vacancies for Potential Openings)

<u>Current Appointee</u>	<u>Date of Appointment</u>	<u>Date of Expiration</u>
Gwendolyn Black	02/18/03	12/31/05
Fred Provencher	10/21/02	12/31/05
Marney Anderson	11/15/04	12/31/05
Corinne Welch	11/15/04	12/31/05

HUMAN RELATIONS TASK FORCE was initially formed by the City Council in February 1997. The mission of the Task Force is to promote and celebrate the diversity of our community through education and understanding. In order to achieve these goals, the Task Force sponsors community events through the year and serves as a resource to the community in promoting human dignity and cooperation.

The Task Force is comprised of nine members. Meeting Time/Location: 2nd Tuesday of Month, City Hall Lower Level (B-8) at 6:45 p.m. Staff Support: Community Services, Elaine Kuhnke, 374-5307.

Necessary Requirements: Interested in promoting cultural diversity efforts within the community. Fundraising and public information work experience beneficial.

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